



Board Meeting Agenda for Tuesday, April 21, 2026 @ 6:30 pm

At The

Four Corners Water & Sewer District Office, 495 Quail Run Road,

Bozeman, MT, 59718

Regular Monthly Meeting

- 1) Call to Order
- 2) Approval of Draft Meeting Minutes: January 20, 2026
- 3) Public Comment: Non-Agenda Items- Time Limit on public comment 5 minutes

I. General Business

- 1) County Commissioner Candidate
- 2) 2026-02- Modifying Fees
- 3) Water Rights- update
- 4) Drought Charge Discussion
- 5) Monthly Financial Report
- 6) O&M Report & General Manager Topics
- 7) Board Member Topics
- 8) Closed meeting- Montana Code 2-3-203(4)(a)

II. Next Meeting Date – Tuesday- May 19, 2026

III. Adjourn Meeting

**FOUR CORNERS WATER AND SEWER DISTRICT MINUTES DRAFT
REGULAR MEETING, January 20, 2026**

Call to Order

President Nancy Flikkema called the regular meeting of the Four Corners Water and Sewer District (FCWSD) to order at 6:30 pm on January 20, 2026, at the office of the Four Corners Water & Sewer District at 495 Quail Run Road, Bozeman, Montana.

Board Members present: President Nancy Flikkema, Member Brad Early, Member Jeff Sipes, Member Justin Hart and Member Michele Piazza.

Staff/Public present: Phil George, General Manager (GM) from FCWSD; Amy Ellingson, District Administrator (DA) from FCWSD and Libby Kueneker, Secretary

Approval of Minutes

November 18, 2025 Board Meeting

Motion: Member Jeff Sipes moved to approve the Minutes as written. Member Justin Hart seconded. No public comment occurred. The Minutes were approved 5-0.

Public Comment on Non-Agenda Items:

No public comment occurred.

GENERAL BUSINESS

Resolution 2026-01: A Resolution Calling for a Board of Directors Election

Resolution 2025-01: A Resolution of the Four Corners County Water and Sewer to Call for a Board of Directors Election

In an effort to increase adherence to state law, the 3 Board seats will go to an election. Board Members can use a link on the website to renew seats. The DA will send the links to Board Members. Member Michele Piazza will submit paperwork as well as completing items on the website.

Motion: Member Jeff Sipes moved to approve Resolution 2026-01; Member Brad Early seconded. No public comment occurred. The Motion passed 5-0.

Monthly Financial Report

Amy Ellingson provided the report.

- The DA reviewed upcoming annexations.
- The DA updated the board on employee changes. FCWSD is currently at full staff.
- According to the CPI Cost of Living Index, an increase of 2.9% occurred, so employees' salaries will be adjusted.
- The DA updated FCWSD on the GGWSD. The Board approved a 2 year renewal for the DA and GM's contract with GGWSD.
- The Stip Bond water status is at \$1,777,664 and sewer status is at \$1,547,859.
- The DA reviewed contracts for four year billing. The Board chose to report these by fiscal year (July 1- June 30th).
- The DA reviewed the December 2025 budget vs. actual for shared, sewer, and water expenses.

Monthly Operations and Maintenance Report

Phil George offered the report.

- The Tertiary Filtration Building and Operations is under continuing investigation of the hydrologic flow.
- The Northstar Lift Station is under investigation for pump issues.
- Most of the Baxter waterline extension is installed. Crossing the creek remains, requiring a permit.
- Zoot Well #3 needs to be re-drilled. DEQ submittal is in process.
- Phase 2 of the Elk Grove treatment facility is in DEQ review.

General Manager Topics

Phil George offered the report.

- The capacity is at 935 EDUs.
- The GM reviewed local equivalent water rates with the Board.
- The GM reviewed the Finance Sub Committee's recent Meetings' progress with the Board.
- The GM recommends upgrading the MXU boxes that allow for radio reads.
- We may not have a February meeting, if so the next meeting will be March 17, 2026.

Board Member Topics

No Board Member topics arose.

Next Meeting Date: February 17, 2026

Adjourn

There being no further business before the Board, the Four Corners Water & Sewer District meeting of January 20, 2026 adjourned at 7:30 p.m.

Libby Kueneke
Secretary

RESOLUTION 2026-02

A Resolution for Modifying Four Corner County Water and Sewer District
Various Charges.

RECITALS

WHEREAS, the Four Corners County Water and Sewer District (“District”) is a county water and sewer district duly established in 2003; and

WHEREAS, pursuant to 7-13-2301(2)(a), the Board is obligated to review the rates, fees, toll, rent, tax and other charges for service, facilities and benefits directly afforded by facilities, taking into account services provided and direct benefits received; and

WHEREAS, this resolution updates resolution 2020-02;

WHEREAS, the District is updating the charges related to service various expenses established the following charges require addressing.

WHEREAS,

NOW THEREFORE, the District established the following charges:

- Bulk Hydrant use
 - a. In District \$12.00/ thousand
 - b. Contractors \$20.00/ thousand
 - c. Out of District Fire Suppression \$25.00/thousand
- Bulk Water Charge:
 - a. Per Agreement with District- to include Augmentation Costs

The General Manager shall enact these charges effective May 1, 2026.

Dated this ___ day of April 2026.

Nancy Flikkema, President

ATTESTED:

Libby Kueneke, Secretary



April 2026

General Administration Actives and Issues:

- **Upcoming Annexations- Olson: Monforton School Road**
- **Job Ad's- Wastewater Operator & Maintenance Mechanic**
- **Draft Budget- May meeting**
- **GGWSD: 2-year contract, Resigned**
- **Longevity Policy**

Current Stip

Bond \$ 2,373,689 (275K is bond reserve)

Water \$ 1,585,649

Sewer \$1,449,611

Contract Charge +4 years

Billed: \$676,682

Past due: \$12,640



Month End YTD Budget vs. Actual
March 2026

Shared Expenses

	<u>March 2026</u>	<u>Budget</u>
500-Shared General Admin Expenses		
510- Board Members	1,050	2,997
520- Personnel Expenses	856,684	1,050,003
530- Office Expenses	74,286	82,503
540- Vehicle Expenses	21,582	29,997
550- Professional Services (Shared)	110,397	105,003
560- Other Expenses (Shared)	121,212	90,000
Total	1,185,211	1,360,503



Month End YTD Budget vs. Actual

March 2026

Water

	<u>March 2026</u>	<u>Budget</u>
Income/Expense		
Income		
400- Operating Revenues		
410- Water Revenues	1,837,060	1,653,750
450- H2O Meter		
Expense		
600- Water O&M Expenses		
*610- System Operating Exp (Water)	102,075	150,003
620- Repairs/ Maintenance Expenses	44,433	135,000
630- Professional Services (Water)	10,275	18,747
Total 600- Water O&M Expenses	156,783	303,750
Half of Shared Expenses	592,605	680,251
Series B Loan	108,072	108,072
Capital Equipment Replacement- 930	25,718	150,003
Total Expenses	883,178	1,242,076

Capital Equipment Replacement- NS Booster meter replacement, Williams, Valves

- *610- \$13,826 is H2O Meter Cost (all 2 inch)



Month End YTD Budget vs. Actual

March 2026

Sewer

	<u>March 2026</u>	<u>Budget</u>
Income/Expense		
Income		
400- Operating Revenues		
420- Sewer Revenues	1,784,773	1,676,250
Expense		
700- Sewer O&M Expenses		
710- System Operating Exp (Sewer)	231,109	262,503
720- Repairs/ Maintenance Expenses	307,525	254,997
730- Professional Services (Sewer)	0.00	9,000
Total 700- Sewer O&M Expenses	538,634	526,500
Half of Shared Expenses	592,605	680,251
Series B Loan	200,691	200,691
Capital Equipment Replacement- 940	130,332	187,497
Total Expenses	1,462,262	1,594,939
Capital Equipment Replacement- Lift station pumps, VFD'S, McCrometer & Ladders		



Operation & Maintenance Report March 2026

- The Tertiary Filtration- Continuing Investigation Hydrologic Flow & adding compressor
- The Northstar Lift Station investigating pump issues.
- Baxter Waterline Extension- In work, due to be done in May
- Zoot Wells #3 needs to be re-drilled: DEQ Approval Received
- Phase 2 Elk Grove- DEQ Approval Received
- Phase 2 Elk Grove- Started demo & re-piping
- Cherry St.- Water extension completed
- Black Bull #1, lift station repair underway
- Installed air cooling for MCC & blower rooms SBR 3,4,5
- Gallatin County Approved building for Elk Grove
- Signed contract for Elk Grove Building

General Manager Topics: April 2026

- Capacity Status: 933